

CODE OF CONDUCT FOR MEMBERS OF THE BOARD OF DIRECTORS

SUN LAKES HOME OWNERS ASSOCIATION #1, INC.

The Sun Lakes Home Owners Association #1, Inc. (the "Association") Board of Directors (the "Board") shall use its best efforts at all times to discharge its duties in good faith and in a manner that it reasonably believes to be in the best interests of the Association. The following Code of Conduct approved by the Board sets forth the standard of conduct that all Board Members must adhere to in the performance of their duties. The Code of Conduct is enacted to instill and preserve Membership confidence with respect to all actions taken by the Board.

- I. No individual shall use his/her position as a Board Member for direct or indirect personal gain. If a Board Member would financially benefit from any contract or other decision to be made by the Board, he/she must declare their conflict of interest in an open meeting of the Board before the Board discusses or takes action on the issue in accordance with A.R.S. § 33-1811.
- II. No Board Member shall solicit or accept any gift, gratuity, favor, entertainment, loan or any other item of monetary value from any person or entity seeking to obtain contractual or other business or financial relations with the Association.
- III. No Board Member shall receive compensation for any service he/she may render to the Association as a Board Member. However, a Board Member may seek and receive reimbursement for actual expenses incurred by the Board Member in the performance of his/her duties on behalf of the Association.
- IV. No contributions will be made by a Board Member on behalf of the Association to any political party or political candidate.

- V. No Board Member shall engage in any oral or written communications with the Association Membership, including postings displayed on social media, which defame another Board Member, Association employee or contractor, and/or Association Member.
- VI. No Board Member shall unilaterally make decisions and take action on behalf of the Board or the Association, unless specifically authorized by the Board to do so.
- VII. No Board Member shall represent that they are communicating on behalf of the Board or the Association, unless specifically authorized by the Board to do so.
- VIII. No Board Member shall interfere with the execution of an action to be performed by the Association or an agent, employee or contractor acting on behalf of the Association. This includes contacting and/or directing vendors and contractors working on behalf of the Association, unless specifically authorized by the Board to do so.
- IX. No Board Member shall disclose any personal or confidential information regarding an individual Member of the Association (including a Board Member), an individual employee of the Association, or an individual employee of a contractor of the Association, which the Board Member learned during their service as a Board Member. This includes, but is not limited to, information acquired during the course of legal proceedings, collections and enforcement matters.
- X. No Board Member shall disclose any information discussed and/or exchanged between the Board and the Association's legal counsel, which is subject to and protected by the attorney-client privilege.

- XI. All Board Members will conduct themselves in a respectful and professional manner when interacting with other Members of the Board, employees, agents and contractors of the Association, and the Association's Membership.
- XII. At all meetings of the Board and the Association Membership, Board Members shall act in a professional manner, offering courtesy in speaking and listening to others speak, and following the direction of the individual presiding over such meeting. In the event that a Board Member becomes disruptive during a meeting and a majority of the remaining Board Members in attendance request that such Board Member leave the meeting, the offending Board Member shall promptly leave such meeting.
- XIII. Board Members shall not knowingly or negligently misrepresent facts or other information to the Association Membership, other Board Members, employees, contractors or agents of the Association for any purpose, including but not limited to, advocating for a personal cause or attempting to influence other individuals to pressure the Board to advance a cause.
- XIV. Board Members shall perform their duties in good faith and in a manner they reasonably believe to be in the best interests of the Association as a whole.
- XV. Any breach of this Code of Conduct may result in a request by the Board for the offending Board Member's resignation.
- XVI. No provision of this Code of Conduct can be rescinded, altered, and/or amended without a majority vote of the Board.
- XVII. By becoming a Board Member, the Member agrees to comply with this Code of Conduct. In this regard, the failure of a Board Member to sign this Code of

Conduct does not exempt the Board Member from complying with the Code of Conduct.

JD Hunt

Board Member Name (Print)



Signature

12-2-25

Date

Ken Barr



Board Member Name (Print)

Signature

Date

Alexandra Coltran Alexandra Coltran 12-2-25

Board Member Name (Print)

Signature

Date

Pandelia (Dee) Patterson



12/2/25

Board Member Name (Print)

Signature

Date

Lance Moyer



12/2/25

Board Member Name (Print)

Signature

Date

William Becker



12/3/25

Board Member Name (Print)

Signature

Date

Board Member Name (Print)

Signature

Date