



2023 Dues Amount	Jan-Dec	
Payments due on the 1st		
Annually	January	\$1470.00
Semi-Annually	Jan, Jul	\$735.00
Quarterly	Jan, Apr, Jul, Oct	\$367.50
Monthly	(Sun Lakes ACH Only)	\$122.50
Late Fee		10%
30 Day Grace Period after the 1st		\$12.25

IMPORTANT INFORMATION REGARDING 2023 DUES

Homeowner stickers, Rental, and 3rd party information for 2023; see back of this page for details.

Dear Homeowner:

This letter informs you that your HOA dues for 2023 are \$122.50 monthly. Attached you will find your 2022 year-end statement showing if you have an open balance. If you do have an open balance, please reach out to our accounting team.

You may make monthly payments **ONLY** by signing up for **Sun Lakes ACH (Automatic Clearing House)** which will be withdrawn automatically from your valid bank account on or around the 15th of every month. Sun Lakes ACH agreements are currently available at the Administrative Services desk or can be accessed via our website www.sunlakescountryclub.com. Go to "Board Room" and then click on "ACH Forms - Download." The form will download; print, complete, and return to Administrative Services or email to adminservices@slhoa1.com.

Homeowner dues may be paid monthly (Sun Lakes ACH only), quarterly, semi-annually, or annually. There is a drop box for HOA payments outside the accounting office (no cash payments). **IMPORTANT: Please remember to write your Unit/Lot number on the memo line of your check (4 digit # which can be found on your homeowner ID card).**

The payment address for HOA dues is:

**Sun Lakes HOA #1 Inc
Attn: A/R
25601 S Sun Lakes Blvd
Sun Lakes, AZ 85248**

You may also pay (Quarterly, Semi-Annually, and Annually) online using the "e-check" feature (free of charge), or pay by credit card (2.95% fee, charged by the bank) by going to www.sunlakescountryclub.com. Once there, go to "Member Services" and then click on "Pay Dues Here." This link will take you to the bank's website. You will need to enter a Management Company ID: **1086**, our Association ID: **001**, and your four-digit Unit/Lot number. If you experience issues, please call the bank's support number, which is 866-800-4656 option #3.

Rental and 3rd Party Information

In the event the Homeowner decides to lease or rent their property, they **MUST** surrender their photo ID card(s) to Administrative Services at SLHOA #1 and complete a Letter of Intent form for **each** unit they rent out and for each **new** renter(s) (\$25.00 fee). A photo ID is **required** from each renter for age verification. All HOA dues must be paid in advance *before* any renter cards will be issued, however, if you sign up for Sun Lakes ACH (Automatic Clearing House) this requirement (dues paid in advance) will be waived (*see reverse side*).

Please be advised that homes with more than two occupants are subject to **3rd. party** HOA dues. For each additional person beyond two, each **must pay 50%** of the current annual homeowner dues. The payments may be paid in installments as described above. Third-party dues must be paid even if the occupant does not take advantage of the amenities.

2023 Homeowner Stickers Information

To ensure that members using our amenities are in good standing, we will be applying 2023 dues stickers on HOA photo ID cards once dues and any additional fees on account are paid.

Members that pay annually will receive their sticker at the time of payment, regardless of how they pay. The sticker must be obtained at the Administrative Services Desk during regular office hours.

Members that pay quarterly or semi-annually will receive quarterly stickers at the time of payment for the period for which they are paying. The sticker must be obtained at the Administrative Services Desk during regular office hours.

If you still have questions after reviewing this information in its entirety, please call the number below or visit the Administrative Services Desk.

Thank you for your support as we comply with and streamline our accounting processes.

Sincerely,
The Accounting Team
At Sun Lakes HOA #1
480-895-9270 Ext 153
mhatch@slhoa1.com