



Sun Lakes

COUNTRY CLUB

HOMEOWNERS ASSOCIATION #1, INC.



Golf & Tee Procedures



Sun Lakes Country Club is a Private Club

The golf course is open only to Sun Lakes Phase I, II, and III residents and their guests.

Phone # 480 895-9274

Check In

All players must check in at the starter desk at least 15 minutes before to your start time. Annual members must show their annual green fees cards, others must produce their 10 play cards or pay the daily rate and retain their receipt.

Shotgun Starts:

All golf carts and walkers must wait in the parking lot staging area or practice area until the starter announces the start of the shotgun.

Tee Times:

The starter will give your group a 10-minute call at which time you may proceed to the "On Deck" parking space near the 1st tee. The starter will then call your group to the first tee when the fairway is clear.

Reservation System:

Chelsea Internet Golf Reservation System is used for making reservations. Requests can be made 5 to 14 days in advance. Bookings can be made 1 thru 4 days in advance. Instructions for new members to our Chelsea program are available at the golf shop.

Course Conditions:

For course conditions please call 480 895-9274, ext. 5 for any delays and/or other weather advisories. Very useful November – January for frost delay information.

General Information:

No driving on the golf course cart paths is permitted unless playing golf. When arriving/leaving the golf course parking before/after golf all drivers must use the street entrance/exit. DO NOT USE THE GOLF COURSE CART PATH AS A SHORTCUT.

November through April:

3 shotgun starts per day Monday – Thursday, start times vary depending on daylight hours. Frost delays are possible November – January.

May through October:

The Chelsea reservations system will be used for tee times every day except Tuesday (Ladies Day) and Thursday (Men's Day). Tee times will be available late afternoons on Tuesday and Thursday.

If your ball goes into the water during play you may retrieve your ball ONLY. NO retrieving of other golf balls is allowed (ONLY authorized personnel).

Fishing is not permitted during daylight hours. Fish at your own risk.

Golfers maintain the right-of-way. Fishermen may NOT have their pets accompany them while fishing in the golf course lakes.

Pets are not allowed anywhere on the golf course or in golf facilities.

RULES OF READY GOLF

To assist you in keeping up with the group in front of you, please follow the Ready Rules outlined below.

ON THE TEE

1. Be ready to play as soon as the fairway is clear.
2. Shorter hitters should hit first.
3. Have the group watch where each shot goes.
4. Carry an extra ball with you.
5. Whoever is in the lead cart should not hit last.

ON THE FAIRWAY

1. Play ready golf, hit when it is safe to do so.
2. Drop your cart partner off at their ball and drive to your ball.
3. If another player is walking to their ball and you are ahead of them, go ahead and hit instead of waiting.
4. Take extra clubs so you don't have to return to the cart.
5. Limit your search for lost balls to 2 minutes.
6. Have your group watch where each shot goes.

ON THE GREEN

1. Line up your putt while others are putting.
2. Putt out rather than mark when possible.

3. First player in the hole picks up the flag and replaces it when last putt is in.
4. If someone has hit out of the sand, either help him/her with the raking or others putt until the player can get to their ball.
5. When you leave the green, get into your cart with your clubs and move off as soon as possible, this allows the group behind you to make their approach shots.

WATER BALLS: If your ball goes into the water, you may retrieve ONLY your own ball as long as it is easily accessible, and you **don't hold up play**.

LOST BALL: Please limit your search to 2 minutes. If you are being pressed and the next hole is open, wave the group behind you through.

Playing time for Sun Lakes is 3 ½ hours or less.

Remember that slow play affects everyone. Please cooperate for the enjoyment of all.

Let's all try to make our golfing experience enjoyable for everyone.

**EXCERPTS FROM THE SUN LAKES HOMEOWNERS
ASSOCIATION #1, INC.**

POLICIES AND RULES INFORMATION MANUAL
(SECTION Q)

GOLF

The Sun Lakes Country Club golf facility is owned by Sun Lakes Homeowners Association #1, a non-profit corporation established for the benefit of the members. In order to play golf, green fees must be paid. Additional membership in the Sun Lakes Men's Golf Association, Sun Lakes Women's Golf Association and Ladies Niners is optional.

1. Rules

All play is under U.S.G.A. rules. Local rules are posted in the Pro Shop and are established by the Board of Directors with recommendations from the Association's Golf Committee, the men's and ladies' golf associations and the Golf Pro. These rules may change from time to time.

2. Tee Times

Rules for tee times are intended to preserve the privileges of Sun Lakes Country Club homeowners and are reviewed and revised as required.

3. Golfer ID Requirement

All golfers are required to present their annual green fees card or receipt to the Starter on duty. Golfers must have their green fees cards or receipts in their possession when on the course.

4. Dress Code

Dress code applies to the Sun Lakes Country Club golf course, practice areas and the entire Pro Shop. All men and women using these facilities must wear proper attire (see Clubhouse Section I-3 Dress Code).

Proper Attire for Golf Course; No athletic shorts, swim wear or tennis shorts are permissible for women or men. No halter tops, spaghetti straps or swimsuits are permissible.

Men must wear *collared* shirts with sleeves at all times. Slacks or golf shorts are permissible. Men's approved shorts must be no shorter than mid-thigh.

Any person violating the dress code will be asked to leave the premises by the Golf Professional or his designee, until such time that the member, renter or guest is dressed according to this policy.

5. Proper Footwear

Golf shoes, sneakers or rubber soled shoes must be worn on the golf course and driving range. Any footwear that will damage the greens is strictly forbidden; metal spikes are expressly prohibited.

6. Carts

a) Electric Carts

Only battery-operated (electric) carts are allowed on the course. Gasoline powered carts are prohibited.

Access will be accomplished on a 90-degree angle from and back to the cart path, unless it is determined by the golf superintendent that the 90-degree rule should be suspended (in which case – carts must be kept on cart paths).

After a group completes play, they cannot drive their golf carts through another golfing group. They must either wait or take another route, not using the golf course.

Please exercise good judgment in cart usage.

b) Pull Carts

Pull carts are to be kept 10' from edge of greens and cannot be pulled between the sand traps and greens.

c) Golf Carts

Golf carts for a group shall be limited to 1 cart for a twosome, 2 carts for a foursome and 3 carts for a five some. Penalties for noncompliance: after the first offense, a verbal warning will be given; after the second offense, a letter will be sent informing the person(s) that their golf privileges have been suspended for 2 weeks; after the third offense, a letter will be sent to notify the offender(s) that they are to appear before the Board for further action. The responsible person for enforcing penalties for noncompliance will be the Sun Lakes Country Club Golf Pro, or in his absence his designated employee.

7. Annual Golf Green Fees and Annual Associate Green Fees

Annual Green Fees

Only Sun Lakes residents in good standing who pay annual dues and whose names appear on their property deeds, are entitled to purchase prepaid annual green fees. In addition, where there is only one person named on the property deed, one other person residing in the same household is also entitled to purchase annual greens fees. Under no circumstances can there be more than two (2) persons per lot entitled to purchase annual green fees. Renters are entitled to purchase an annual golf pass if the homeowner has surrendered their HOA ID cards to the administrative offices.

The amount for the annual green fees shall be established each fiscal year by the Board of Directors.

Annual golf passes may be purchased for the period November 1 through October 30. Passes may be purchased on a pro-rated basis each month thereafter.

Annual golf passes are non-transferable unless pre-approved by the General Manager.

In the event of death, the Association will refund, on a prorated basis, the balance of the annual green fees to the remaining resident survivor. In the event of an injury or illness that prevents the member from playing golf, the General Manager may agree to a refund, provided proper written documentation is provided by a medical doctor. The documentation must include a clear statement that the member is unable to play golf, and for what period of time.

The following is the procedure for buying annual green fees:

a) Annual golf memberships are available for sale at the Administrative Services Desk each year on November 1st.

b) Members will receive an annual membership card (or golf sticker) which entitles them to play golf.

c) Golfers will need this card to verify to Association employees or Rangers that they are entitled to play on the golf course.

d) Privileges will be revoked if dues are not current.

Annual Associate Green Fees

All the rules relating to annual associate green fees are the same as noted above, with the exception that associate green fees are for SLHOA#2 and SLHOA#3 homeowners.

Tee Times

The Chelsea Reservations golf system will be used to schedule tee times on the association's golf course. For assistance logging in, please contact the Pro Shop.

8. Pro Shop Credits

Credits have an expiration date of May 31st each year. Golfers begin earning credits June 1st for the following year. An exception to this rule applies for winnings earned during the month of May (an option will be given of holding them over for the next season).

9. Ranger Program

All golfers will be expected to cooperate with the Ranger's efforts to keep play moving and proper usage of the golf facilities.

A record of persons violating any of our golf course rules will be kept at the Pro Shop after a verbal warning has been given to the individual. If non-compliance continues by a member, guests or a renter, said offender may, at the discretion of the Head Golf Pro, be required to appear before the Board of Directors of SLCC, who may impose a penalty involving the temporary suspension of their golfing privileges.

10. Organized Men's and Women's Tournament Days

The golf course will be made available for women's golf club play on Tuesdays and men's golf club play on Thursdays. The respective clubs will work with the Golf Pro to determine the method and times of tournament play. The Golf Pro is responsible for the efficient use of the golf course and will have final authority. The Niners will be scheduled at a specific, consistent time every Tuesday, except those Tuesdays when special events are held. All other golfing facilities such as the Pro Shop, lounge, driving range, putting green, etc., remain open to every qualified member, their guests, and renters. Participants in tournaments must be a member in either the men's or women's golf clubs.

If the driving range is full, it is the Pro Shop's duty to ask someone to step aside on Tuesday and Thursday mornings so those participating in league play will have the opportunity to practice before league play begins.

11. Golf Course Entry Fees and Side Activities Policy

The Association's policy for entry fees is that tournament prizes will be given only in merchandise or merchandise chits redeemable at the Association's Pro Shop. The chits can only be redeemed for Pro Shop merchandise such as golf balls, clothing or golf equipment. They may not be redeemed for cash, bar beverages or food.

12. Golf Course / Cart Path Use

The golf course cart paths are for the primary use of golfers. Non-golfers are not allowed on the golf course during daylight hours.

CODE OF CONDUCT

Proper conduct and decorum are essential to preserve the active adult lifestyle that has been created within the Association community. The Association emphasizes consideration, respect and courtesy on the part of its representatives and staff and asks that members and guests conduct themselves in a similar way. The following conduct will **not** be tolerated:

- Violence, threats of violence or violent language directed against another person.
- Physical or sexual harassment or abuse against another person, as well as harassment or abuse aimed at another person due to their gender.
- Sexist, racist or otherwise offensive or discriminatory jokes and language.
- Harassing or abusive communication, whether written or verbal. For the purposes of this Code of Conduct, harassing or abusive communication includes, but is not limited to, communication that contains the following:
 - Name-calling
 - Profanity
 - Attacks on character or other personal attacks
 - Insults
 - Bullying
 - Mockery
 - Communication that is hostile, destructive or unreasonably interferes

with the business activity of the SLHOA1.

- Posting or displaying sexually explicit or violent material.
- Personal insults, whether verbal or in writing, particularly those related to race, gender, religion, national origin or disability.
- Inappropriate photography or recording.
- Inappropriate physical contact.
- Deliberate intimidation, stalking or following.
- Disruption of Association meetings or events.
- Advocating for, or encouraging, any of the above behavior.
- Other conduct which could reasonably be deemed inappropriate in a public setting.

In addition, Association representatives and staff shall be treated with respect and dignity and shall not be subject to physical or sexual abuse, or communication that is harassing or abusive, as discussed above.

Weapons: Sun Lakes Homeowners Association #1 prohibits the possession of or shooting of any firearm, air rifle, sling shot, bow or other similar device by any individual while inside any and all Association buildings or property, including the golf course, green belts and the Oasis. This rule also applies to those individuals who possess a valid concealed weapons permit.

Inappropriate Internet Usage: Internet usage on Association owned premises (whether the device is owned by the Association or by a member or their guest) is monitored, wherein access to web sites can be identified. Sending, receiving, or viewing pornographic or other offensive material on Association property will be regarded as gross misconduct, a violation of this Code of Conduct, and will not be tolerated.

Violations and Enforcement: Any violation of this Code of Conduct may be subject to the Enforcement Procedures set forth above or in the Association's Governing Documents. In addition to fines, a violation of this Code of Conduct may result in suspension of use privileges of the Association's property and/or facilities. Members may report suspected violations to: [insert email address].

Any person refusing to comply with the Code of Conduct and other policies and rules of the Association may be asked to leave Association property. A member or guest who is asked to leave Association property is expected to leave immediately. The Association's staff is authorized to contact the Maricopa County Sherriff's Department to report any person for trespass.

The Association's staff is also authorized to contact the Maricopa County Sherriff's Department to report any violent, abusive or threatening conduct, as well as any behavior that raises safety concerns. Association members and guests are encouraged to contact the Maricopa County Sherriff's Department or other appropriate first responder in the event of any violent, abusive or threatening conduct as well or any safety concerns.

Personal Disputes: The Association will not become involved in personal disputes, whether or not those disputes are between members.

Sun Lakes Local Rules

1. **Cart Paths:** Paved cart paths are considered as an immovable obstruction. You may take free relief within one club length from nearest point of relief no closer to hole.
2. **Unpaved paths:** No relief. Play the ball as it lies. Or take an unplayable lie, one stroke penalty.
3. **Public Roads:** A ball, which comes to rest on or crosses a public road, is "out of bounds," even if the ball comes to rest on another part of the golf course. The road behind # 8 green is not a public road, a ball which comes to rest on any dirt or gravel in the maintenance yard area or crosses the maintenance road may be played as it lies or taken to the drop area left of # eight green, no penalty.
4. **Public Road Exception:** Hole #2, a ball that comes to rest on or crosses the street behind hole 2 may be dropped as close as possible to where it crossed with a one-stroke penalty.
5. **Out of Bounds:** White posts boundary fences and walls and public roads determine boundaries. The driving range to the right of hole one & nine is out of bounds.
6. **Staked trees:** If the tree, stake, rope or wire interferes with the intended area of stance or swing you may take free relief within one club length from nearest point of relief no closer to hole.
7. **Temporary Water:** Accumulation of water on the course that is visible before or after the player takes his stance and is **not** in a water hazard. The ball may be lifted, cleaned and dropped, without penalty, as near as possible to the spot where it lay but not nearer the hole.
8. **Greenside Sprinkler Heads:** If a sprinkler is in your stance, swing or intended line of play, and the sprinkler head is within two club lengths of the green and your ball is within two club lengths of the sprinkler head, the ball may be lifted, cleaned and dropped, without penalty, as near as possible to the spot where it lay but not nearer the hole.

Playing time for Sun Lakes is 3 ½ hours or less.

Remember that slow play affects everyone. Please cooperate for the enjoyment of all.

Let's all try to make our golfing experience enjoyable for everyone.

See Policies & Rules, Section Q: Golf, page 25 for more information on golf rules.